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| --- | --- | --- | --- |
| **Project ref. no.** |  | **Project Acronym** |  |
| **Lead Partner** |  | | |
| **Project start date** |  | **Project end date** |  |
| **Visit type** | First Year Review  Monitoring visit | **Visit number** |  |
| **Place of the visit** |  | **Date of the visit** |  |
| **JS Project Officer** |  | | |

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| **Project management and coordination** | |
| *Recommendations/deadlines* | *Fulfilment* |
| **Project financial management** | |
| *Recommendations/deadlines* | *Fulfilment* |
| **Partnership** | |
| *Recommendations/deadlines* | *Fulfilment* |
| **Implementation of work plan/activities** | |
| *Recommendations/deadlines* | *Fulfilment* |
| **Outputs** | |
| *Recommendations/deadlines* | *Fulfilment* |
| **Communication** | |
| *Recommendations/deadlines* | *Fulfilment* |
| **Involvement of target groups/stakeholders** | |
| *Recommendations/deadlines* | *Fulfilment* |
| **Sustainability and transferability of outputs/results** | |
| *Recommendations/deadlines* | *Fulfilment* |
| **Implementation of horizontal principles** | |
| *Recommendations/deadlines* | *Fulfilment* |